

**HYGIENE FIRE PROTECTION DISTRICT  
RESOLUTION #2014-02**

A RESOLUTION ADOPTING A FEE SCHEDULE FOR ADMINISTRATIVE SERVICES, APPARATUS USE, PERSONNEL, EQUIPMENT, FIRE PREVENTION INSPECTIONS, EXCESSIVE FALSE ALARM INSPECTIONS, AND EMS PROGRAMS AS ALLOWED BY THE STATUTES OF THE STATE OF COLORADO, §32-1-1001 (k) § 24-72-205 and §32-1-1002 (l)(e)(II), AS AMENDED.

The Board of Directors of the Hygiene Fire Protection District has previously adopted Resolution Number 2014-01

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HYGIENE FIRE PROTECTION DISTRICT, BOULDER COUNTY, COLORADO;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR ADMINISTRATIVE SERVICES AS ATTACHED AS EXHIBIT A;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR APPARATUS, EQUIPMENT, AND PERSONNEL USE AS ATTACHED AS EXHIBIT B;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR FIRE PREVENTION INSPECTIONS AND PERMITS AS ATTACHED AS EXHIBIT C;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR EXCESSIVE FALSE ALARM INSPECTIONS AS ATTACHED AS EXHIBIT D;

THE ADOPTION OF A DISTRICT FEE SCHEDULE FOR EMS, FIRE, AND RESCUE TRAINING CLASSES AS ATTACHED AS EXHIBIT E.

**Effective October 8th, 2014**

**Introduced, read, and adopted by the Board of Directors of the Hygiene Fire Protection District on this 8th day of October 2014.**

ATTEST:



---

Steve Brinkman, President



---

Amy Aschenbrenner, Secretary

# EXHIBIT A

## Administrative Fee Schedule Resolution 2014-02 Effective October 8th, 2014

- 1. Records Requests:** Incident reports, fire investigation reports, miscellaneous copies of public records in accordance with Colorado Revised Statute Title 24, Article 72, Section 205 (1) or The Fraudulent Claims and Arson Information Act. Colorado Revised Statute §10-4-1001 shall be assessed a fee of \$0.25 per page. Copies of CD's of fire investigation photos, which have been authorized for release, will be assessed a fee of \$25 per CD.  
A fee of \$30/hour may be assessed for location and retrieval of large volumes of documents.
- 2. Facilities Use:** Organizations requesting the use of facilities pay a fee of \$50 for each half-day use or \$100 for each full day use. The fee is intended to offset costs for cleaning and maintaining the facilities as well as personnel time for set up and security of the facilities. Any public or non-profit community organizations that do not charge for participation in their events may request that the fee be waived. This request must be made at the time the request for use is submitted. An advance deposit of up to \$100 may be required regardless of fees at discretion of the Fire Chief or Designee. Hygiene Fire Protection District is under no obligation to supply any soft goods or refreshments to a permitted user. Alcoholic beverages are NOT permitted on District property. The Fire Chief or their designee must approve use of AV equipment, in advance.
- 3. Miscellaneous Administrative Services:** Any administrative services not addressed within Exhibit A or anywhere else within any part of Resolution 2014-02 will be subject to an administrative fee of \$30/hour w/ a one hour minimum. At the discretion of the Board of Directors and/or the Fire Chief a \$25 administrative fee may be billed for on invoices from the district.
- 4. Attorney Fees:** Attorney fees that are incurred in collection of payments shall be billed at actual cost of Attorney fees to the responsible party.
- 5. Returned Checks (Bounced Checks):** Any returned/bounced check shall be charged a \$35.00 fee per occurrence.

Approval By: SJP A.K.A.

# EXHIBIT B

## Apparatus Use, Equipment Use, & Personnel Use Fee Schedule Resolution 2014-02 Effective October 8th, 2014

**Statement of Intent for Fees:**

- 1) This schedule shall be used for Out of District Responses as well as Hazardous Materials (Not including Fire Suppression)
- 2) This schedule shall be used for Fire Protection Systems testing when a District apparatus is required.
- 3) This schedule shall be used for EMS and Fire stand-by for an event (Number of personnel needed is dependent on event type and is at Fire Chief's discretion).
- 4) A one-hour minimum shall be used.
- 5) The schedule includes personnel fees but does not include any materials, and/or supplies used. Materials and or supplies used shall be billed at replacement cost of material and/or supplies.
- 6) Any personnel time will be billed at time and a half if the coverage exceeds 12 hours in 1 working day, coverage exceeds 12 consecutive hours or exceeds 40 hours in a work week.

*Special contracts with the State of Colorado, or any Federal agency shall be covered under a separate agreement between the affected entities.*

### Apparatus, Equipment, and Supplies

One hour minimum on hourly charges

Expendable Hazardous Materials Supplies	Replacement Cost
Expendable Medical Supplies/Medication	Replacement Cost
Other Expendable Supplies	Replacement Cost
Damaged Personal Protective Equipment	Replacement Cost
Portable Trash Pump	\$25.00 per hour
Support Units (staging, logistics, PIO, POVs delivering food/equipment, etc.)	\$40.00 per hour
Water Rescue Trailer / Gear	\$75.00 per hour
Brush Unit w/o Ultra High Pressure Foam	\$71.00 per hour
Traffic Control/Scene Safety Equipment	\$75.00 per hour
Tactical Water Tender	\$103.00 per hour
Brush Unit w/ Ultra High Pressure Foam	\$100.00 per hour
Vehicle Stabilization/Extrication/Rescue Equipment	\$100.00 per hour
Pumper	\$130.00 per hour
Large Animal Rescue Equipment	\$100.00 per hour

### Personnel

One hour minimum charge

Firefighters and EMTs	\$30.00 per hour
Captain or Lieutenant	\$35.00 per hour
Fire Chief /Assistant Fire Chief/IC	\$40.00 per hour
Administrative Services	\$30.00 per hour

Approval By: SM AAA

**EXHIBIT C**

**Fire Prevention Plan Review, Inspections & Permit Fee Schedule  
Resolution 2014-02  
Effective October 8th, 2014**

<b>PLANS REVIEW FEE SCHEDULE</b>			
<b>TYPE OF PERMIT</b>	<b>PERMIT FEE (COMBINED PLAN REVIEW)</b>	<b>SQUARE FOOTAGE</b>	<b>DESCRIPTION</b>
<b>TENANT FINSH OR IMPROVEMENT</b>	\$475	1---15,000 sq. ft.	This fee is required to obtain a construction permit to modify, change or alter the interior of any building other than single family or two family residences.
	\$800	Over 15,000 sq. ft.	
<b>NEW BUILDING CORE &amp; SHELL OR BUILDING ADDITION</b>	\$1,200	1---15,000 sq. ft.	This fee is required to obtain a construction permit to construct or add to the total area of any building other than single family or two family residences.
	2,000	15,001---100,000 sq. ft.	
	\$6,000	100,001---150,000 sq. ft.	
	\$6,000	Over 150,001 sq. ft. (and every 150,001 sq. ft.)	
<b>DEMOLITION</b>	\$125	N/A	This fee is required to obtain a construction permit to conduct demolition operations.
<b>INSPECTION FEE SCHEDULE</b>			
<b>TYPE OF INSPECTION</b>	<b>INSPECTION FEE</b>	<b>DESCRIPTION</b>	
<b>FIRE PROTECTION UNDERGROUND FIRE LINE</b>	\$250	This fee is required to obtain a construction permit to extend, modify, or alter an underground fire service main (underground fire lines).	
<b>AUTOMATIC SPRINKLER SYSTEMS 13, 13R &amp; 2001</b>	\$250	This fee is required to obtain a construction permit to install a new automatic sprinkler system in a multi---family residence, motel, business or commercial facility.	
<b>AUTOMATIC SPRINKLER SYSTEMS 13D</b>	\$250	This fee is required to obtain a construction permit to install a new automatic sprinkler system in single---family detached housing.	

Approval By: SRB AKA

**EXHIBIT C (continued)**

<b>FIRE PROTECTION EQUIPMENT AND SYSTEMS INSPECTION FEE SCHEDULE</b>		
<b>TYPE OF INSPECTION</b>	<b>INSPECTION FEE</b>	<b>DESCRIPTION</b>
<b>AUTOMATIC SPRINKLER SYSTEM MODIFICATION</b>	\$170	This fee is required to obtain a construction permit to extend, modify, or alter an existing automatic sprinkler system.
<b>FIRE PUMP</b>	\$125	This fee is required to obtain a construction permit to install a fire pump.
<b>STANDPIPE</b>	\$170	This fee is required to obtain a construction permit to install a standpipe system.
<b>FIRE ALARM SYSTEM NEW</b>	\$175	This fee is required to obtain a construction permit to install a new fire alarm system or to replace an existing one.
<b>FIRE ALARM SYSTEM MODIFICATION</b>	\$170	This fee is required to obtain a construction permit for extensions, modifications, or alterations of a fire alarm system.
<b>EXIT/ACCESS CONTROL SYSTEMS</b>	\$100	This fee is required to obtain a construction permit to install or modify an access control system in all commercial occupancies.
<b>HOOD &amp; DUCT FIRE PROTECTION SYSTEMS</b>	\$500	This fee is required to obtain a construction permit to install a hood and duct fire protection system.
<b>FIRE HYDRANT</b>	\$75	This fee is required to review, approve and sign plans showing the location of fire hydrants.
<b>WATER TANKS FOR FIRE PROTECTION</b>	\$250	This fee is required to obtain a construction permit to install tanks that are required by the fire code to hold the firefighting water supply.
<b>VEHICLE ACCESS GATES</b>	\$125	This fee is required to obtain a construction permit to install vehicle access gates across fire department access roads.

Approval By: SMD A.K.A.

**EXHIBIT C (continued)**

<b>MISCELLANEOUS CONSTRUCTION INSPECTION FEE SCHEDULE</b>		
<b>TYPE OF CHARGE</b>	<b>FEE</b>	<b>DESCRIPTION</b>
<b>RE---INSPECTION FEE</b>	\$100	This fee shall be assessed for each re---inspection when: an inspection is called and is not complete when the inspector arrives; corrections called out on a previous inspection are not made; the contractor does not have the permit card; or the plans are not available for the inspector.
<b>AFTER HOURS INSPECTION</b>	\$125	This fee shall be assessed whenever, at the request of a contractor or building owner, the fire department performs an inspection before or after the normal business hours of 8:00 and 17:00, Monday -- Friday, or any time on weekends.
<b>REMOVAL OF STOP WORK ORDER</b>	\$100 for 1st offense; double the previous fee thereafter	This fee shall be assessed to remove a "Stop Work Order" issued by the fire department.
<b>WORK WITHOUT A PERMIT OR APPROVAL</b>	All fees doubled	This fee is assessed whenever any work that requires a permit by the fire department has begun prior to obtaining a permit.
<b>ADDITIONAL PLAN REVIEW</b>	\$100	This fee shall be paid for the review of plans when changes are made to the plans that have been previously approved.
<b>MISCELLANEOUS INSPECTION FEE</b>	\$100	This fee is assessed when there is no other applicable fee indicated.
<b>RE---ISSUE PERMIT CARD OR PLAN REVIEW</b>	\$75	This fee is assessed to re---issue a permit card or plan review document.
<b>TEMPORARY ACCESS ROAD AGREEMENT</b>	\$20 30 days \$100 60 days \$170---90 days	This fee is required to obtain a construction permit to install a temporary access road in compliance with fire department standards for a specific period.

Approval By: SP AAA

**EXHIBIT C (continued)**

<b>HAZARDOUS MATERIAL CONSTRUCTION INSPECTION FEE SCHEDULE</b>		
<b>TYPE OF PERMIT</b>	<b>PERMIT FEE (COMBINED PLAN REVIEW &amp; INSPECTION FEE)</b>	<b>DESCRIPTION</b>
<b>HAZARDOUS MATERIAL</b>	\$325	This fee is required to obtain a construction permit to install, repair damage to, abandon, remove, place temporarily out of service, close or substantially modify a storage facility or other area regulated by the fire code when hazardous materials are used or storage amounts exceed the amount listed. (See exceptions in code)
<b>BULK FUEL TANK INSTALLATION</b>	\$325	This fee is required to obtain a construction permit to install, construct, or alter tanks of equipment used for the storage of flammable and combustible liquid.
<b>FUEL DISPENSERS</b>	\$170	This fee is required to obtain a construction permit to install or modify fuel dispensers.
<b>COMPRESSED GAS SYSTEMS</b>	\$170	This fee is required to obtain a construction permit to install, repair damage to, abandon, remove, place temporarily out of service, close, or substantially modify a compressed gas system.
<b>LP---GAS INSTALLATION PERMANENT OR TEMPORARY</b>	\$170	This fee is required to obtain a permit to install permanent LP---gassystems or containers permanently or for a period of less than 6 months.
<b>MEDICAL GAS SYSTEM</b>	\$170	This fee is required to obtain a construction permit to install nitrous oxide and/or a oxygen medical gas system.
<b>REFRIGERATION EQUIPMENT</b>	\$170	This fee is required to obtain a construction permit to install a refrigeration system regulated by the fire code.
<b>SPRAY BOOTHS, SPRAY ROOMS OR MIXING ROOMS</b>	\$170	This fee is required to obtain a construction permit to install booths or equipment, or construct rooms used for mixing, spraying, dipping, or drying of flammable or combustible liquids.

Approval By: SJD A.K.A.





**EXHIBIT D (continued)**

**Section 2 - Excessive Alarm Rate Based on Type of Violations:**

- 2.1 Existing Occupancies: Any fire alarm system found to have three or more Category II alarms, as defined in this resolution, in a calendar year shall be considered in violation of this resolution. An excessive alarm fee shall be charged to the owner of that fire alarm system.
- 2.2 Fire Alarm Monitoring or Fire Protection Maintenance Companies: Any fire alarm monitoring or fire protection maintenance companies found to have three or more Category II alarms at any combination of properties, as defined in this resolution, in a calendar year shall be considered in violation of this resolution. An excessive alarm fee shall be charged to the fire alarm installation/testing company, fire alarm monitoring company, or fire protection maintenance company depending upon which is found to be the cause of the false alarm. If designation of cause cannot be distinguished between the companies, then the owner of the property found to be in violation shall be charged the appropriate fees.
- 2.3 New Construction: Any new construction site found to have three or more Category II alarms, as defined in this resolution, shall be considered in violation of this resolution. An excessive alarm fee shall be charged to the owner of said property.

The excessive fees shall be assessed as follows:

The third Category II alarm in violation of Section 2.1, 2.2 or 2.3 in any calendar year will be assessed a fee of

\$200.00. The fee will progressively increase by an additional \$100.00 for each violation with no fee limit. See Table 1 for details.

Table 1-Excessive Alarm Fees

In Violation of Section 2.1, 2.2 and 2.3	
Number of Alarms	Fee For Each Alarm
1	\$0.00
2	\$ 0.00
3	\$100.00
4	\$200.00
5	\$300.00
6	\$400.00
7	\$500.00

Note: This table continues indefinitely with an accumulating increase of \$100.00 per incident.

Approval By: SJD A.K.A.

**EXHIBIT E**

**EMS, Fire, and Rescue Training Class Fee Schedule  
Resolution 2014-02  
Effective October 8th, 2014**

**EMS Classes**

- CPR (In-District Residents)	\$20.00/student
- CPR (Out of District)	\$40.00/student
- First Aid (In-District Residents)	\$20.00/student
- First Aid (Out of District)	\$45.00/student
- Healthcare Provider CPR	\$50.00/student

\*\* Proof of Residence required to obtain In-District Resident pricing.

**Fire/Rescue Classes**

The fee for any Fire/Rescue classes shall be billed at instructor cost and actual cost of material and supplies.

Approval By: SM A.K.A.