

Hygiene Fire Protection District
PO Box 83, Hygiene, CO 80533
Board of Directors Regular Meeting Agenda
Wednesday, March 9, 2016
7:00 pm

Board Members in Attendance: Director Scott Snyder, Director Molly Baldrige, Director Judy Koslov, Director Dave Beeman, Director Steve Brinkman (via Skype)

Department Personnel: Chief Chad Bollacker, Assistant Chief Cody Trevithick, Maggie Personeus, Paul Bashor

Meeting Attendee: Marlin Godfrey

- I. PENSION BOARD – Chief Bollacker asked for an invoice for watches and Paul Bashor will get that to him.
- II. CALL MEETING TO ORDER - Meeting called to order at 7:02pm
- III. APPROVE THE REGULAR MEETING MINUTES - Director Baldrige moved to approve the February minutes, Director Beeman seconded, and it passed unanimously at 7:04pm.
- IV. OFFICER’S REPORT
 - a. Treasurer’s report – Director Baldrige had e-mailed financials before the meeting which showed nothing unusual.
 - b. Secretary’s report – Director Koslov would like to start a calendar.
 - i. Maggie discussed the Mail Ballot Plan updates.
- V. CORRESPONDENCE – Chief Bollacker discussed the ISO rating document.
 - a. The new rating will take effect June 1st.
 - i. Chief Bollacker will explore other options to improve the ratings further.
 - ii. The District may be reviewed again in 5 years.
 - iii. Chief Bollacker will scan and send the report to the board.
- VI. OLD BUSINESS
 - a. Insurance: Chief and Dave to meet with the agent. This has been tabled until May. The new policy will take effect June 2016.
- VII. FIRE CHIEF’S REPORT
 - a. There were 20 total calls in February
 - i. Accident, Auto – 5, Medical – 9, Gas Leak – 2, Grass Fire – 2, Structure Fire – 1, Mutual Aid - 1
 - b. There were 21.5 total training hours in February
 - i. Firefighter Training – 4, Medical Training – 11, Haz Mat Training - 2.5, Driver/Operator Training – 1, Other Training - 3
 - c. New Brush truck, a couple more minor changes on specs, redoing drawings, waiting for quotes.
 - d. Annual Pancake Dinner Went well, slightly smaller crowd this year

- e. Apparatus bay lighting has been replaced
- f. ISO grading card arrived, official score has not been published yet
- g. We have 2 new applicants being sworn in at end of month.
- h. Diversity Harassment Training Options
- i. Donation Link added to Website
- j. ESCI presentation on March 19th at 10am
- k. Mill Levy Committee Meeting on Monday 3/14 at 6pm
- l. Truck Committee for new engine design Meeting on Tuesday 3/15 at 6pm
- m. Marlin Godfrey is a retired firefighter interested in purchasing one of the fire trucks.
 - i. The board would like to research the value of the truck before considering any formal offers.
 - ii. Chief Bollacker will check with Lyons Gaddis to see if there is a legal requirement for disposing of assets.
- n. Director Beeman moved to allow Chief Bollacker to postpone auction of the truck. Director Koslov seconded, and it passed unanimously at 7:54pm.

VIII. NEW BUSINESS –

- a. Schedule Chief's annual review – Director Snyder will solicit input from the firefighters beforehand. An executive session will be held in April. Director Baldrige asked Director Brinkman if he had a form to use to ask for feedback.
- b. Election Judges – Maggie is responsible for hiring the election judges. She will pursue people from the list that Patty Stahl will send her. She will also look into the training requirement and options. Ideally the training will be done at the lowest cost possible. SDA offers training opportunities in March/April according to their website.
- c. Discussion of Pro Statement – Director Beeman sent his first draft to the board for review and editing. Director Baldrige will look at the versions and make some suggestions.
- d. Discussion of Information Distribution for Election – We can post anything that is public record; Ballot Certification, Mail Ballot Plan, ESCI report, Mill Levy history, current budget, apparatus replacement schedule, tables that Director Brinkman compiled to show Mill Levy comparisons between comparable fire districts.

IX. AUDIENCE BUSINESS – None

X. DEEP DIVE - None

XI. ADJOURNMENT – Director Baldrige moved to adjourn. Director Koslov seconded, and it passed unanimously at 8:52pm.

Reminders: March 14, 6:00 PM, Election Committee; March 19, 10:00 AM, ESCI Presentation

Director Tasks

Everyone

- None

Steve

- None

Molly

- Make suggestions for Pro statement

Scott

- Solicit feedback for Chief Bollacker's evaluation

Judy

- Start a calendar for Board deadlines

Dave

- None

Chad

- Explore options to increase ISO rating in areas beyond 5 miles from hydrant.
- Send ISO rating document to the Board
- Ask Lyons Gaddis if there are requirements to dispose of assets

Cody

- None