Hygiene Fire Protection District
BOARD OF DIRECTORS REGULAR MEETING
Fire Station, 7523 Hygiene Road
Tuesday, August 5, 2025 at 7:00 p.m.

This meeting was conducted both in person and virtually, via Zoom teleconferencing software. Rachel Arellano was the meeting Host.

Directors in Attendance: Rich Hanke, Rick Hill, and Tony Lewis
Directors Not in Attendance:
Department Personnel: District Administrator Rachel Arellano
Meeting Attendees: Friends of Hygiene President Steve Brinkman, Shift Lt. Karl Dunlap, Firefighters Isaac Christiansen and Luis Salgado

∉ PENSION BOARD - None

∉ CALL REGULAR MEETING OF HFPD BOARD TO ORDER - Regular meeting called to order at 7:08 p.m.

∉ AUDIENCE COMMENTS FOR ITEMS NOT ON AGENDA - None

∉ APPROVE MINUTES

a. Regular Meeting Minutes, July 17, 2025

i. Chair Hanke made a MOTION to approve the July 17, 2025, Regular Meeting Minutes. Director Hill seconded, and the motion was approved by unanimous vote.

∉ REPORTS

a. President's Report – Nothing to report

b. Treasurer's Report

i. Director Lewis reviews what needs to happen for mill levy issue to go on November ballot. Discussion held regarding the IGA and a DEO. Steve Brinkman has volunteered to act as DEO for the upcoming election.
ii. Director Lewis made a MOTION to allow Chief Frank and Steve Brinkman to sign the IGA as the Jurisdiction Administrator and Elections

Officer, respectively, to commit Hygiene Fire Protection District to the IGA with Boulder County. Director Hill seconded, and the motion was approved by unanimous vote.

iii. Director Lewis recommends for increase of 5.901 mills to current mil levy rate, which would bring us up to 19 mills. Discussion was held regarding the amount and a phased-in approach.

a) Chair Hanke made a MOTION for a 5.901 increase in levy to go towards the new station and operational requirements as needed. Director Lewis seconded, and the motion was approved by unanimous vote.

iv. Director Lewis reviews water pressure issues discovered at school and along 75th and the discussions held between Longmont Water, Director Lewis, and Chief Frank. A meeting between the three will take place on Friday.

v. The Board will need to hold a special meeting before August 26th to approve the ballot language that must go to the County by September 4th. It will be August 22nd at 8:30 a.m.

c. Friends of Hygiene

i. Steve reviews September Farm to Table event and the invite list. The invites will be sent on Monday.

ii. Steve and Director Lewis review donations in LCF.

∉ OLD BUSINESS

a. None

∉ NEW BUSINESS

a. Chief Frank joins the meeting and discusses his meeting he had with Steven Parker Sr. regarding the election campaign. He wants to join the September board meeting.

b. Chief gave update on the Longmont Water situation. He received records of testing data from St. Vrain Valley School District. This will be discussed further at the meeting on Friday.

c. Steak Dinner will be on September 13th.

d. Chief Frank discusses the quote received for the new station project from GTC. Bob Young has agreed to look into it further.

∉ AGENDA NEXT MONTH

a. Finalize ballot language
b. Special Board Meeting – August 22nd at 8:30 a.m.

∉ ADJOURNMENT

a. Director Hanke made a MOTION to adjourn the meeting at 8:24 p.m. Director Lewis seconded, and the motion was approved by unanimous vote.

MOTION/RESOLUTION SUMMARY:

i. a MOTION to approve the July 17th Regular Meeting Minutes

ii. a MOTION to approve the IGA and appoint Steve Brinkman as DEO

iii. a MOTION to increase the mill levy

ACTION ITEMS:

Chief Frank - None

Pension Board Chair Bashor - None

Chair Hanke – None

Director Hill - None

Director Lewis – None

District Administrator Arellano – send signed IGA back to Boulder County