

Hygiene Fire Protection District
BOARD OF DIRECTORS REGULAR MEETING
Fire Station, 7523 Hygiene Road
Tuesday, September 10th, 2025, at 7:00 p.m.

This meeting was conducted in person.

Directors in Attendance: Rich Hanke, Rick Hill, and Tony Lewis

Directors Not in Attendance:

Department Personnel:

Meeting Attendees: Friends of Hygiene President Steve Brinkman, Paul Bashor, Gordon Russell

€ PENSION BOARD – Paul Bashor presented a report titled “*Comparison of Actuarial Results Based on Alternate Benefit Levels.*” The data compared results from January 2025 and January 2023. The analysis indicated that the current plan is funded at 130% of the required level, reflecting a strong funding position. No changes to the contribution were requested. It was noted that the plan should be reviewed again in 2026 for a possible update in 2027.

€ CALL REGULAR MEETING OF HFPD BOARD TO ORDER - Regular meeting called to order at 7:08 p.m.

€ AUDIENCE COMMENTS FOR ITEMS NOT ON AGENDA - None

€ APPROVE MINUTES

a. Regular Meeting Minutes, August 22, 2025

MOTION – Chair Hanke moved to approve the Special Meeting of August 22, 2025, at 8:45 a.m. Director Hill seconded. The motion carried unanimously.

€ REPORTS

a. President’s Report

- i. Discussion on next steps on water pressure issue
- ii. Discussion on work conducted for Rebuild project.

b. Treasurer’s Report

- i. Director Lewis discussed need for initial 2026 budget to be completed in September.
 - ii. Director Lewis reviews what needs to happen for mill levy issue to go on November ballot.
 - iii. **Director Lewis** reiterated that the Board should **not** engage in communications with constituents that advocate for passage of the Mill Levy measure. Such communications could run afoul of the Colorado Fair Campaign Practices Act, which prohibits expenditure of public funds to urge voters for or against ballot issues. The Board noted that any advocacy must be done in a personal capacity and not using official channels or public resources.
- c. Chief's Report
 - i. Summary of Emergency Responses 8/01 – 09/01 was presented.
 - ii. Staffing levels 8/01 – 09/01 presented.
 - iii. Chief discussed plan for subcontractor to conduct a wall scan. This is required to assist the new Fire Station rebuild.
 - iv. Chief announced ISO rating upgraded to level 4
 - v. Reminder that the steak dinner will be held at Director Hanke's home following training held at the CEMEX plant.
 - vi. Discussion held on update of the Water Flow Testing and a meeting Held with Longmont Water on September 30th.
 - vii. Chief continues to work with Lyons and Boulder Dispatch to leverage Lyons's Ambulance capabilities.
 - viii. Update on our request for Grant 1B funding.
 - ix. 2 additional Fire Fighters received EMT certs.
- d. Friends of Hygiene
 - i. Steve reviews September Farm to Table event and the invite list. Farm to Table has approximately 85 people and will be held September 28th at 5:00PM at the Lone Hawk Farm. Several local businesses have donated Meat, vegetables, Wine & Beer etc.

⌘ OLD BUSINESS

- a. None

⌘ NEW BUSINESS

- a. None

€ AGENDA NEXT MONTH

- a. Board of Directors Regular monthly meeting October 8th, 2025

€ ADJOURNMENT

- a. Director Hanke made a MOTION to adjourn the meeting at 9:10p.m. Director Lewis seconded, and the motion was approved by unanimous vote.

MOTION/RESOLUTION SUMMARY:

ACTION ITEMS:

Chief Frank - None

Pension Board Chair Bashor - None

Chair Hanke – Distribute draft to the Board: “Notice to the Residents and Stakeholders of the Hygiene Fire Protection District”, on work to resolve water issues affecting N 75th Street between Highway 66 and Hygiene Road, including adjacent neighborhoods such as Rozena Drive.

Director Hill - None

Director Lewis – None

District Administrator Arellano – None