

**Hygiene Fire Protection District**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Fire Station, 7523 Hygiene Road**  
**August 14th, 2024 at 7:00 p.m.**

*This meeting was conducted both in person and virtually, via Zoom teleconferencing software.  
Director Sanders was the meeting Host.*

**Directors in Attendance:** Chair Rich Hanke, Rick Hill, Brain Sanders and Kevin Wright

**Directors Not in Attendance:** Keri Casanova (excused)

**Department Personnel:** Interim Chief Alex Frank

**Meeting Attendees:** Pension Board Chair Paul Bashor, Dalton Arnold, Attorney John Chiml, Tony Lewis, Firefighter Ben Carter, Sylas Kalyan and Daniel Kravets

- I. PENSION BOARD - None
  
- II. CALL REGULAR MEETING OF HFPD TO ORDER – Regular meeting called to order at 7:00PM
  
- III. AUDIENCE COMMENTS FOR ITEMS NOT ON THE AGENDA
  
- IV. ANNUAL INSURANCE REVIEW - Deferred to a later date.
  
- V. RESOLUTION REGARDING PROP 50 AND 108
  - a. Discussion about the possible impact of the propositions on HFPD.
  
  - b. Director Sanders made a MOTION to revisit this discussion at a Special Board Meeting on August 21st. Chair Hanke seconded and the motion was approved by unanimous vote.
  
- VI. APPROVE MINUTES
  - a. Regular Meeting July 1, 2024 - a MOTION to approve the July 10th, Regular Meeting Minutes was made by Chair Hanke, Director Hill seconded and the motion was approved by unanimous vote.

## VII. REPORTS

### a. Treasurer's Report

- i. Director Sanders reviewed July Financials.

### b. Secretary's Report

- i. Christmas Party is December 6th, 2024

### c. Friends of Hygiene - None

### d. Chief's Report -

- i. Call activity of note - There were 32 total calls since the last meeting - 11 medical, 2 wildland fire, 6 MVA, 2 good intent, 1 gas leak, 1 detector malfunction, 4 unable to locate, and 1 power line down

- ii. Shift Coverage - LT and FF positions were fully covered; volunteer FF position was 88%; 2860 was 80% covered.

### iii. Other

1. The BC hiring process is moving forward.
2. Administrator hiring process is moving forward.
3. Housing - The greenhouse lease is ending September 30th. Discussion was held on the future of housing. This includes a possible new septic system for the current building.
4. CEMEX - Interim Chief Frank is in discussion with CEMEX about a possible HFD training facility.

5. 2801 price has been lowered for sale.
6. Steak dinner has been postponed.
7. Wildfire - 3 firefighters were sent to the Alexander Fire. 24 firefighters were sent to the Stone Canyon Fire with 2 type 6, 1 type 3, 1 tender and 2860. HFD received great feedback from the Stone Canyon Command Staff about the quality and response from the department.
8. Wildland - Tyler Wurser will take back operations

#### VIII. OLD BUSINESS

- a. Long Term District Planning Subcommittee Update - Chair Hanke recommended the committee be placed on hold until a HFD leadership team is in place.

#### IX. NEW BUSINESS

- a. Chair Hanke made a MOTION to officially ratify Alex Frank as Interim Chief pay to be \$70,000 per year with no change to the 2860 shift pay through the end of the year. Director Hill seconded and the motion passed by unanimous vote.

#### X. AGENDA NEXT MONTH

- a. A Special Board Meeting is set for August 21st.
- b. Regular Meeting is set for September 11th.

#### XI. ADJOURNMENT

- a. A MOTION to move to the end of the meeting was made at 8:40pm by Chair Hanke, Director Hill seconded and the motion was approved by unanimous vote.

**MOTION/RESOLUTION SUMMARY:**

- i. a MOTION to revisit the discussion on Prop 50 and 108 on August 21st
- ii. a MOTION to approve the July 10th, Regular Meeting Minutes
- iii. a MOTION to officially ratify the Interim Chief pay

**ACTION ITEMS:**

**Interim Chief Frank** - Prepare future housing options for August 21st meeting

**Pension Board Chair Bashor** - None

**Chair Hanke** – None

**Director Casanova** - None

**Director Hill** - None

**Director Sanders** – None

**Director Wright** - None

**Assistant to the Board Frank** - None