

**Hygiene Fire Protection District**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Fire Station, 7523 Hygiene Road**  
**January 10th, 2024 at 7:00 p.m.**

*This meeting was conducted both in person and virtually, via Zoom teleconferencing software.  
Director Sanders was the meeting Host.*

**Directors in Attendance:** Chair Rich Hanke, Rick Hill, Brain Sanders and Kevin Wright

**Directors Not in Attendance:** Devon Martin (excused)

**Department Personnel:** Interim Battalion Chief Alex Frank

**Meeting Attendees:** Marlin Godfrey, Firefighters Scott Olson, Andrew Dutchman, Jessica Bray  
Cori Bruce, Noah Henry, Ian Sternau and Dylan Perry

- I. PENSION BOARD - None
  
- II. CALL REGULAR MEETING OF HFPD TO ORDER – Regular meeting called to order at 7:05PM
  
- III. AUDIENCE COMMENTS FOR ITEMS NOT ON THE AGENDA
  - a. Citizen Marlin Godfrey is interested in purchasing 2801 when it is decommissioned.
  
- IV. PUBLIC HEARING FOR 2024 BUDGET - Opened to the public at 7:10am and closed at 7:11pm with no comments.
  - a. Chair Hanke made a motion to adopt Resolution 2024-01 to adopt the 2024 Budget, Director Wright second and the resolution passed by unanimous vote.
  
  - b. Chair Hanke made a motion to adopt Resolution 2024-02 to set a Mill Levy, Director Wright second and the resolution passed by unanimous vote.

V. APPROVE MINUTES

- a. Regular Meeting December 13, 2023- a MOTION to approve the December 13th, Regular Meeting Minutes was made by Chair Hanke, Director Wright seconded and the motion was approved by unanimous vote.

VI. REPORTS -

a. Treasurer's Report

- i. Director Sanders will review January financials at the Special Meeting on January 24th.

b. Secretary's Report -

- i. An updated HFPD boundary map was submitted before the January 1st deadline thanks to LT Austin Vinton.
- ii. The annual Transparency Notice is in process and due by January 15th.

c. Chief's Report - None

VII. OLD BUSINESS

- a. Septic Feasibility Study - Director Hill suggests the board put this discussion on hold until the Board agrees on a long term plan.
- b. Facebook Administrator - Director Sanders has had no response from the current administrators
- c. Long Term District Planning - Chair Hanke would like to form a subcommittee to discuss the future of the HFPD.

## VIII. NEW BUSINESS

### a. 2024 Regular Meeting Schedule -

- i. Director Sanders made a motion to adopt Resolution 2024-03 to set a regular meeting schedule, Director Wright seconded and the resolution passed by unanimous vote.

- b. Year End Survey - Many helpful responses and comments have been submitted. Director Hanke will compile the survey responses.

## IX. AGENDA NEXT MONTH

### a. Special Meeting is set for January 24th, 2024

- i. End of Year Grant Review
- ii. Review Year-End Survey responses
- iii. End of year and January Financials
- iv. Long Term District Planning

- b. Regular Meeting is set for February 14th, 2024.

## X. ADJOURNMENT

- a. A MOTION to move to the end of the meeting was made at 7:26 pm by Chair Hanke, Director Sanders seconded and the motion was approved by unanimous vote.

**MOTION/RESOLUTION SUMMARY:**

- A MOTION to adopt Resolution 2024-01
- A MOTION to adopt Resolution 2024-02
- A MOTION to approve the December 13th Regular Meeting Minutes
- A MOTION to adopt Resolution 2024-03

**ACTION ITEMS:**

**Chief Trevithick** - Make Director Sanders a Facebook administrator

**Interim Battalion Chief Frank** - None

**Pension Board Chair Bashor** - None

**Chair Hanke** – Compile comments from the year in district survey.

**Director Hill** - None

**Director Martin** - None

**Director Sanders** – None

**Director Wright** - None

**Secretary of the Board Frank** - Submit Transparency Notice before January 15, 2024.