

Hygiene Fire Protection District
BOARD OF DIRECTORS REGULAR MEETING
Fire Station, 7523 Hygiene Road
May 8th, 2024 at 7:00 p.m.

*This meeting was conducted both in person and virtually, via Zoom teleconferencing software.
Director Sanders was the meeting Host.*

Directors in Attendance: Rick Hill, Brain Sanders and Kevin Wright

Directors Not in Attendance: Chair Rich Hanke (excused)

Department Personnel: Chief Cody Trevithick and Assistant Chief Alex Frank

Meeting Attendees: Firefighters Scott Olson, Noah Henry and Shift Lt. Ben Carter

- I. PENSION BOARD - Discussion about FPPA affiliation.

- II. CALL REGULAR MEETING OF HFPD TO ORDER – Regular meeting called to order at 7:11PM

- III. AUDIENCE COMMENTS FOR ITEMS NOT ON THE AGENDA - None

- IV. APPROVE MINUTES
 - a. Regular Meeting April 10, 2024 - a MOTION to approve the April 10th, Regular Meeting Minutes was made by Director Sanders, Director Wright seconded and the motion was approved by unanimous vote.

- V. REPORTS
 - a. Treasurer’s Report
 - i. Firefighter stipends are updated in the payroll system.

 - b. Secretary’s Report

- i. A MOTION to appoint Director Hill to board Secretary was made by Director Sanders. Director Wright seconded and the motion passed by unanimous vote.

c. Chief's Report -

- i. Call activity of note - There were 30 total calls since the last meeting - 13 canceled, 12 medical, 3 fire, 1 MVA, 1 service call.
- ii. Shift Coverage - LT and FF positions were fully covered. 2860 was 86% covered.

iii. Other

1. Vehicle equipment door damage
2. Deployment Meeting for National Fires
3. Blue Mountain Vineyards Benefit is June 9th and Music Fest is June 29th
4. Steak Dinner is August 10th.
5. Administrative Assistant job description discussion

VI. OLD BUSINESS

- a. Long Term District Planning Subcommittee Update - Discussion about ambulance service.
- b. Meeting Recording Requirements - Deferred to legal counsel.

VII. NEW BUSINESS

- a. Board of Directors Vacancy - Director Hill will post a position advertisement

VIII. AGENDA NEXT MONTH

- a. Regular Meeting is set for June 12th, 2024
- b. Petition for Exclusion - The Board acknowledges that a land exclusion petition has been filed with the District. A hearing will be set for the next Regular Meeting June 12th, 2024
- c. 1600 hours FF Job Description

IX. ADJOURNMENT

- a. A MOTION to move to the end of the meeting was made at 8:36 pm by Director Hill, Director Sanders seconded and the motion was approved by unanimous vote.

MOTION/RESOLUTION SUMMARY:

- i. A MOTION to appoint Director Hill to board Secretary

ACTION ITEMS:

Chief Trevithick - Forward FPPA agreement to John Chmil; Inform Board of National Fire Eligibility; Request John Chmil's guidance for writing a meeting recording and retention policy as well as for the land exclusion hearing

Assistant Chief Frank - None

Pension Board Chair Bashor - None

Chair Hanke – None

Director Hill - None

Director Sanders – None

Director Wright - None

Assistant to the Board Frank - None