

**Hygiene Fire Protection District**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Fire Station, 7523 Hygiene Road**  
**March 8th, 2023 at 7:00 p.m.**

*This meeting was conducted both in person and virtually, via Zoom teleconferencing software. Director Sanders was the meeting Host.*

**Directors in Attendance:** Scott Snyder, Richard Hanke, Rick Hill, Devon Martin, and Brain Sanders

**Directors Not in Attendance:** None

**Department Personnel:** Fire Chief Cody Trevithick

**Meeting Attendees:** Chief Beebe MT View FPD, Dan Kravets, Travis Homyak, Firefighters Josh Oriano, Ryan Caviness, and Austin Vinton

- I. PENSION BOARD – None
  
- II. INTRODUCTION OF DIRECTOR RICHARD HANKE
  
- III. CALL REGULAR MEETING OF HFPD TO ORDER – Regular meeting called to order at 7:05PM
  
- IV. AUDIENCE COMMENTS FOR ITEMS NOT ON THE AGENDA – None
  
- V. DISCUSSION WITH CHIEF BEEBE, MT VIEW FPD
  - a. Chief Beebe came to discuss what a possible merger with HFPD could look like. Information regarding MVFD was shared. Discussions on how HFPD could benefit MVFD was shared. Ambulance service options were highlighted.
  
- VI. FAMLI MEDICAL LEAVE - The public hearing was opened at 8:30pm and closed a minute later with no discussion.
  - a. A MOTION to adopt the resolution 2023-02 and opt out of FAMLI was made by Director Martin, director Sanders seconded and was approved by unanimous vote.
  
- VII. APPROVE MINUTES

- a. Regular Meeting February 8, 2023- a MOTION to approve the February 8th meeting minutes was made by Director Sanders, Director Martin seconded and the motion was approved by unanimous vote.

## VIII. REPORTS

- a. Treasurer's Report - None
- b. Secretary's Report - None
- c. Friends of Hygiene - The 501C3 was created to allow people to donate to HFD. It is a fund for extra budget items that the firefighters would like to purchase. Currently their fund is around \$5,500.
- d. Chief's Report -
  - i. Call Activity of Note – There were 23 calls since the last board meeting: 1 service, 2 fires, 6 no incident found, 9 EMS, 1 control burn, 1 wildfire and 3 MVAs - there was one large barn fire.
  - ii. Shift Coverage - We have three firefighters in the Academy. Six new firefighters have been brought on board. Saturday, March 11th there will be a mutual aid structure fire training with Lefthand Canyon FD. January and February we had a lot of coverage. The new software sends updates to FFs regarding openings in shift coverage, this feature seems to be helpful for getting positions filled.
  - iii. Type1 - FFs Syllas Kalyan and Travis Homyak will go view the new apparatus. We should have it by September 2023. 2803 is currently back in the shop getting worked on.
  - iv. Training Captain and EMS Captain - The captain roles require a lot of extra hours to perform their district functions. Chief Trevithick proposes we pay those FFs \$20-25/hour for their work. It has become very difficult to fill these positions without extra compensation.
  - v. Wildland Coordinator Benefits- Chief Trevithick and Vicki are still working on sick time.

- vi. Auto Aid - Chief Higgins from Longmont Fire Department informally proposed an auto-aid agreement with HFD. Chief Trevithick recommends the board consider this or MVFD's offer.

## IX. OLD BUSINESS

### a. May 2nd Election

- i. The HFD Board Election was canceled due to lack of candidates. Rick Hill missed the deadline for candidacy but we can appoint Director Hill to the two year term. We also have a letter of interest from Kevin Wright. Richard Hanke will be voted in at the May board meeting.

### b. Grants -

- i. All of our radios have been received. They are programmed and working well.
- ii. Chief is building a risk assessment which will help with applying for future grants.

### c. Land Acquisition- Director Martin plans to meet this month with the owner of the property adjacent to the station.

### d. Strategic Communications Policy- The policy is still in progress. Director Sanders noted that he would like HFD to put out more communication either through the website or a newsletter to better engage with our community.

## X. NEW BUSINESS

- a. Director Snyder appointed Richard Hanke to fill the vacancy left by Director Andie Adam until he is sworn in at the May Board meeting.

## XI. ADJOURNMENT –A MOTION to move to an executive session was made at 9:40pm by Director Snyder, Director Martin seconded and the motion was approved by unanimous vote.

Future Work Items

1. Meet with Lyons FPD

**Motion/Resolution Summary:**

- A MOTION to adopt the resolution and opt out of FMLI
- a MOTION to approve the February 8th meeting minutes

**ACTION ITEMS:**

**Chief Trevithick - Ask Vicki to inquire with ADP regarding WLC Wurzer's sick time hours. Forward the Strategic Communication Policy Draft to the Board.**

**Assistant Chief Benzel – NONE**

**Pension Board Chair Bashor - NONE**

**Director Snyder - NONE**

**Director Hanke – NONE**

**Director Hill - NONE**

**Director Martin - NONE**

**Director Sanders – NONE**

**Wildlife Coordinator Wurzer - NONE**

**Recording Secretary Frank - NONE**