

**Hygiene Fire Protection District**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**Fire Station, 7523 Hygiene Road**  
**February 1st, 2024 at 7:00 p.m.**

*This meeting was conducted both in person and virtually, via Zoom teleconferencing software.  
Director Sanders was the meeting Host.*

**Directors in Attendance:** Chair Rich Hanke, Rick Hill, Brain Sanders, Kevin Wright and Devon Martin

**Directors Not in Attendance:** None

**Department Personnel:** Chief Cody Trevithick, Assistant Chief Alex Frank

**Meeting Attendees:** None

I. PENSION BOARD - None

II. CALL SPECIAL MEETING OF HFPD TO ORDER – Special meeting called to order at 7:15PM

III. AUDIENCE COMMENTS FOR ITEMS NOT ON THE AGENDA - None

IV. EXECUTIVE SESSION

- a. A MOTION to enter an executive session pursuant to Sec. 24-6-402(4)(f), C.R.S., to discuss a personnel matter regarding the District Fire Chief was made by Chair Hanke. The motion passed by unanimous vote.

V. OLD BUSINESS

- a. Requirement for all Board members to have read HFPD bylaws. Chair Hanke would like all board members to read and sign the bylaws. Director Sanders proposed that the board update the document.

- b. Long Term District Planning - Chair Hanke made a MOTION to create a subcommittee to look at longterm district planning led by Director Sanders, joined by Director Wright, Chief Trevithick, Assistant Chief Frank, and LT Kalyan. The motion was seconded by Director Hill and was approved by unanimous vote.

## VI. AGENDA NEXT MONTH

- a. Regular Meeting is set for February 7th, 2024.

## VII. ADJOURNMENT

- a. A MOTION to move to the end of the meeting was made at 9:00 pm by Chair Hanke, Director Martin seconded and the motion was approved by unanimous vote.

### **MOTION/RESOLUTION SUMMARY:**

- A MOTION to move to an executive session
- A MOTION to create a subcommittee to look at longterm district planning

### **ACTION ITEMS:**

**Chief Trevithick** - Meet with subcommittee

**Interim Battalion Chief Frank** - Meet with subcommittee

**Pension Board Chair Bashor** - None

**Chair Hanke** – None

**Director Hill** - None

**Director Martin** - None

**Director Sanders** – Meet with subcommittee

**Director Wright** - Meet with subcommittee

**Secretary of the Board Frank** - None